

ASSESSMENT NORMS POLICY

1. All courses comply with the University assessment norms in relation to expectations about the quantity of assessed work at each level.
2. Assessment norms are typically set for a 3 US/12 UK-credit undergraduate or 4 US/20 UK -credit postgraduate course. When there is a variation of credit value, the assessment load should reflect this variation. Nevertheless, doubling the credit for a course will not normally mean doubling the assessment load -- for example, a 6 US/24 UK credit undergraduate course will still only have one final exam.
3. Degree programmes affiliated with a professional body may require a separate set of Assessment Norms. Courses accredited by the Association of Certified Chartered Accountants (ACCA) must include a total of 3 hours in class assessment and a final unseen exam that is worth 50% of the overall grade. See the conditions below for details.

ASSESSMENT NORMS

One or more assessment must be chosen from the columns labelled A-D

Any exception must be approved by the appropriate Head of Department/Associate Dean.

Conditions

1. *An individual exam (where included)* should total no less than 25% and no more than 50% of the final grade. Lengths are indicative only.
2. *Accounting norms* require a total of 3 hours in class assessment and a final unseen exam that is worth 50% of the overall grade.

Level	Total Assessment Items	Course Maximum Length	A Midterm exam		B Final exam		C Written Assignment	D Project	E Presentation	F Quizzes
			Duration	Max Length	Duration	Max Length	Max Length	Duration	Duration	
3	2-4	2500	50 mins	750	120 mins	1500	1500	Up to 30 mins	Up to 120 mins	
4	2-4	2500	50 mins	750	120 mins	1500	1500	Up to 30 mins	Up to 120 mins	
5	2-4	4000	50 mins	750	120 mins	1500	3000	Up to 45 mins	Up to 120 mins	
6	2-4	4000	50 mins	750	120 mins	1500	3000	Up to 45 mins	Up to 120 mins	
6 <i>Capstone</i>		10000								
7	1-3	7000	50 mins	750	120 mins	1500	4000	Up to 45 mins	Up to 120 mins	
7 <i>Capstone</i>		15000								

Responsible Department: Office of the Provost			
Approving body: Academic Board			
Edition no.	Key Changes	Date of approval	Date of effect
001		24 July	28 August 2018
002	Added that courses on UK-only degrees follow atypical assessment norms.	August 2020	
003	Major revision of all Assessment Norms. Introduction of new universal norms.	September 2021	September 2021
		Restricted access? <i>Tick as appropriate</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	