



RICHMOND
THE AMERICAN INTERNATIONAL
UNIVERSITY
IN LONDON

**BA (Hons) Social Sciences: Political Science with Combined
Studies**

Programme Specification

2017-2018

Introduction

This document describes the degree of BA (Hons) Social Sciences: Political Science with Combined Studies awarded by Richmond University, the American International University in London, using the protocols required by the *The Framework for Higher Education Qualifications in England, Wales, and Northern Ireland* (QAA, 2014). Also key to the background for this description are the following documents:

QAA (2013). *UK Quality Code for Higher Education. Part A: Setting and maintaining academic standards and B1: Programme Design and Approval*. (www.qaa.ac.uk)

QAA (2008). *Higher Education Credit Framework for England: guidance on academic credit arrangements in Higher Education in England*.

SEEC (2010). *Credit Level Descriptors for Higher Education*. Southern England Consortium for Credit Accumulation and Transfer (www.seec.org.uk).

Middle States Commission on Higher Education. *Characteristics of Excellence in Higher Education: Requirements of Affiliation and Standards for Accreditation*. 2006, Rev. Ed. 2011. (<http://www.msche.org/publications.asp>)

The degree is delivered within the framework of a US Liberal Arts undergraduate degree programme. Typically students complete 40 separate courses over the programme which takes 3.5 to 4 years (approximately 10 courses per year, with summer courses allowing for accelerated progress in some cases). Normally, each course carries 3 US academic credits (equivalent, approximately, to 3 classroom contact hours per 15 week semester). On this basis, students are required to earn a total of 120 US academic credit hours in order to complete their degrees. Of these 40 courses, roughly half are at the “lower-division” taken in the first two years of study and coded 3000-4999, and half are at the “upper division”, taken in years three and four, and coded 5000-6999.

Richmond degrees are also articulated in terms of UK Regulatory Frameworks, chiefly the *FHEQ* and the *Higher Education Credit Framework for England*. Each course has been assigned to an appropriate level on the *FHEQ*, based on the course’s learning outcomes and assessment strategies (note that the courses comprising the first year of the 4-year US undergraduate degree are normally at QCF Level 3). US undergraduate credit can generally be translated to ECTS and UK CATS credits in the following manner: 1 US credit = 2 ECTS credits = 4 UK CATS credits. So a US degree of 120 credits would translate as 240 ECTS credits and 480 UK CATS credits (with a minimum of 360 UK CATS credits at Levels 4-6 on the *FHEQ*).

Contents

This is an interactive Table of Contents. To go directly to the Chapter, place the mouse over the chapter title, and press Ctrl and click to follow the link.

1. Overview/Factual Information	4
2. Programme aims and objectives	6
2.1. Educational aims and mission of the programme	6
2.2. Subject benchmarks	6
2.3. Internal contexts	6
2.4. External contexts	7
3. Programme outcomes	8
3.1. Key Programme Outcomes	8
3.2. Theoretical Knowledge Base ('A')	8
3.3. Practical Knowledge Base ('B')	9
3.4. Cognitive Skills ('C')	10
3.4. Personal Development ('D')	10
4. Teaching, learning and assessment strategies	11
4.1. Teaching and learning strategy	11
4.2. Assessment strategy	12
5. Programme structure	15
5.1. BA (Hons) Social Sciences: Political Science with Combined Studies	15
5.2. Exit Award Requirements	18
5.2.1. Associate of Arts Degree in General Studies (US)	19
5.2.2. Certificate of Higher Education (UK)	19
5.2.3. Diploma of Higher Education (UK)	20
5.3. Minor requirements	20
6. Distinctive Features and Regulatory Framework	21
6.1. Admissions	21
6.2. Assessment	22
6.3. Progression	23
6.4. Placement	23
6.5. Study abroad	24
6.6. Student support and guidance	24
Appendix I – Curriculum map	26
Appendix II – Programme Structure	29

1. Overview/Factual Information

Programme/award title(s)	BA (Hons) Social Sciences: Political Science with Combined Studies
Teaching Institution	Richmond, the American International University in London
Awarding Institution	The Open University
Date of latest OU validation	September 2017
Next revalidation	2021-2022
Credit points for the award	120 US Credits 480 UK Credits (120 at <i>FHEQ</i> Level 3; 120 at level 4; 120 at level 5; 120 at level 6)
UCAS Code	University Code: R20 Course Code: L210
Programme start date	September 1996
Underpinning QAA subject benchmark(s)	QAA benchmark statement for Politics and International Relations 2015 http://www.qaa.ac.uk/en/Publications/Documents/SBS-politics-15.pdf
Other external and internal reference points used to inform programme outcomes	See sections 2.3 and 2.4 below.
Professional/statutory recognition	N/A
Language of Study	English
Duration of the programme for each mode of study (P/T, FT,DL)	FT – 4 years (including one year at <i>QCF</i> Level 3)
Dual accreditation (if applicable)	Middle States Commission on Higher Education (First accredited 1981; renewed 1996, 2006 and 2016.) QAA – IRENI May 2013
Date of production/revision of this specification	May 2017 (see chart below for list of revisions)

Please note: This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided.

More detailed information on the learning outcomes, content, and teaching, learning and assessment methods of each course can be found in course specification documents, syllabi, and the student handbook.

The accuracy of the information contained in this document is reviewed by the University and may be verified by the Quality Assurance Agency for Higher Education.

Programme Specification Publication Dates

First Edition	June 2007
Revision 1	February 2008
Revision 2	June 2009
Revision 3	October 2010
Revision 4	February 2012
Revision 5	June 2012 (substantive revision, including <i>FHEQ</i> and credit mapping)
Revision 6	August 2013
Revision 7	May 2014
Revision 8	May 2015
Revision 9	April 2016
Revision 10	May 2017

2. Programme aims and objectives

2.1. Educational aims and mission of the programme

MISSION

The BA (Hons) Social Sciences: Political Science with Combined Studies major aims to graduate students who are exceptionally strong in three core areas of Political Science: political thought, political systems and public policy. A range of optional courses in national, regional and global studies, as well as in thematic areas of the discipline and where appropriate cognate fields, are offered, allowing specialisation within the Major according to student interest. Political Science is taught using a range of methods which reflect the international student body, whilst making the best use of emerging technologies. The courses also ensure that students in other Majors can gain a sufficient understanding of Political Science to help conceptualise the political dimensions of their chosen fields. The programme provides a background both for further study and eventual careers, including work in government, international organisations, business, finance and the media.

GOALS

- To develop a broad understanding of the history, theory and practice of Political Science.
- To competently integrate the knowledge and skills acquired in the course of studying for the UK BA (Hons) Social Sciences: Political Science with Combined Studies within a US Liberal Arts framework.
- To equip students with the skills necessary to undertake successful postgraduate study and/or applied professional training after graduation.
- To maintain academic standards equal to or better than comparable BA degrees offered by UK universities.

2.2. Subject benchmarks

QAA benchmark statement for Politics and International Relations 2015

<http://www.qaa.ac.uk/en/Publications/Documents/SBS-politics-15.pdf>

2.3. Internal contexts

BA (Hons) Political Science with Combined Studies features:

Detailed published educational objectives that are consistent with the mission of the institution: All course outlines contain course specific objectives that are regularly monitored by the individual instructors and by the Social Sciences faculty as a group.

Processes based on the needs of the programme's various constituencies in which the objectives are determined and periodically evaluated: Each degree's Annual Programme

Evaluation (APE) is a central element of Richmond's internal quality assurance and enhancement processes. APEs measure the academic quality and standards of the programme, identify good practice, record any issues to be addressed, and, from year to year, track the ways in which those issues have been addressed. During the APE process, the academic schools:

- consider student input via course evaluations;
- consider any formalized faculty course evaluations conducted;
- consider all External Examiner reports;
- examine the Programme Specification, and note any changes required;
 - any major changes ("those which change the basic nature of the programme or student experience") to existing programmes are first approved by Academic Board;
 - in the case of validated programmes, they are also submitted to the Open University (Centre for Inclusion and Collaborative Partnerships) for external approval.

A curriculum development process that assures the achievement of the programme's objectives, and a system of ongoing evaluation that demonstrates achievement of these objectives and uses the results to improve the effectiveness of the programme: Ongoing evaluation is carried out for both the US (*Middle States*) and UK (*The Open University – CICP*) institutional reviews, and independently by departmental members (when updating courses) and by students (during regular faculty-student meetings). The Academic Board closely analyses the APEs of all degree programmes, and The University's response to the AMR is considered at the Schools and at Academic Board an additional formal and substantive review takes place every five years during the revalidation process of Richmond's degree programmes by The OU.

2.4. External contexts

BA (Hons) Social Sciences: Political Science with Combined Studies is provided through a system of ongoing evaluations that demonstrate achievement of the programme's objectives, and uses the results to improve the effectiveness of the programme. Ongoing evaluation is carried out for both US (the Middle States Commission on Higher Education) and UK (The Open University – CICP) reviews. Richmond is a voluntary subscriber member of the QAA, and underwent its first full Institutional Review in May 2013.

Staff all belong to professional organizations such as the British Association of International Studies, Political Studies Association, International Studies Association, etc.

Students are encouraged to attend meetings, lectures at other London universities, institutions, think-tanks, agencies and organisations as is appropriate.

3. Programme outcomes

Programme-level learning outcomes are identified below. They are based on *SEEC* categories associated with specific levels of the *FHEQ*.

The Political Science degree at Richmond the American International University in London is a four year programme where the discipline is studied along side a range of other subjects. Progression through the Political Science programme is set out down each of the four columns of the Programme Outcome grid – with level-specific programme outcomes at QCF Level 3 and FHEQ Levels 4-6. The programme outcomes are then applied in each course on the Political Science programme through assessed, courses-specific learning outcomes. The four broad categories of Programme Outcomes are:

- A) Theoretical Knowledge Base
- B) Practical Knowledge Base
- C) Cognitive Skills
- D) Personal Development

On successful completion of ***BA (Hons) Social Sciences: Political Science with Combined Studies***, a student is expected to be able to demonstrate all of the Programme Outcomes. Refer to Appendix I – Curriculum Map for details of how outcomes are deployed across the study programme. The programme is designed such that every learning outcome, at all levels of the programme, are assessed for every student.

3.1. Key Programme Outcomes

Upon completion of the BA (Hons) Political Science degree, students should have:

- **THEORETICAL KNOWLEDGE BASE:** Acquired knowledge and understanding of the theory, concepts, and analytical tools used in Political Science.
- **PRACTICAL KNOWLEDGE BASE:** Placed questions of political order and disorder, decision-making and political contestation at the centre of analysis.
- **COGNITIVE SKILLS:** Demonstrated knowledge and understanding of key methods of Political Science, including critical reflection upon a range of primary and secondary sources.
- **PERSONAL DEVELOPMENT:** Developed a range of cognitive, communication and social skills relevant to their intellectual, vocational and personal development.

3.2. Theoretical Knowledge Base ('A')

LEVEL 3

- i. Demonstrates an understanding of core political ideologies and concepts, and of the main approaches to the study of political science

LEVEL 4

- i. Demonstrates a broad understanding of the main intellectual paradigms and debates in international relations
- ii. Demonstrates a broad understanding of the history of, and key debates in, political thought
- iii. Demonstrates a broad and historical understanding of theories of economic and political development

LEVEL 5

- i. Demonstrates a detailed understanding of the history of, and key debates in, political thought
- ii. Demonstrates a detailed understanding of theories of economic and political development in historical context
- iii. Demonstrates a critical engagement with major thinkers and intellectual paradigms within the subject area

LEVEL 6

- i. Demonstrates a systematic understanding of the major thinkers and intellectual paradigms in political science
- ii. Demonstrates the ability to develop critical responses to, and a systematic and historical understanding of, theoretical approaches taken in various sub-fields of the discipline
- iii. Demonstrates a systematic understanding of theoretical approaches to policy making and policy processes
- iv. Demonstrates a systematic understanding of key texts and debates in the subject area, and the reflexive relationship between these and empirical studies of political science

3.3. Practical Knowledge Base ('B')

LEVEL 3

- i. Demonstrates an understanding of political institutions, practices and systems

LEVEL 4

- i. Demonstrates a broad understanding of historical issues in international relations
- ii. Demonstrates a broad insight into the historical development of global inequalities, and the practices that have exacerbated or alleviated this
- iii. Demonstrates a broad understanding of contemporary issues in international relations

LEVEL 5

- i. Demonstrates a detailed understanding of political institutions, practices and systems, at the domestic, regional and global levels
- ii. Demonstrates a critical and theoretical engagement with core problems and issues in the subject area, at the domestic, regional and global levels
- iii. Demonstrates a detailed understanding of the continuities and transformations evident in the core thematic debates of political science

LEVEL 6

- i. Demonstrates a systematic understanding of policy making and the policy process, at the domestic, regional and global levels
- ii. Demonstrates a systematic insight into the cultural, economic, environmental, geographical, historical, international and social dimensions of political science, and of the significance of these for the subject area
- iii. Demonstrates a systematic understanding of a core problem or issue in the subject area, along with sophisticated application of theoretical knowledge to empirical evidence
- iv. Demonstrates a systematic understanding of major thematic debates in the subject area, with a sophisticated disciplinary analysis that utilises knowledge from other cognate fields as is appropriate

3.4. Cognitive Skills ('C')

LEVEL 3

- i. Demonstrates the ability to gather, organise and deploy ideas and information in order to communicate arguments effectively in written, oral or other forms, with an understanding of appropriate methods

LEVEL 4

- i. Demonstrates the ability to gather, organise and deploy ideas and information in order to evaluate their strengths and weaknesses, and express them effectively in written, oral or other forms
- ii. Demonstrates a broad understanding of quantitative and/or qualitative research methods
- iii. Demonstrates an ability to judge the reliability of sources, and begins to identify the strengths and weaknesses of concepts and theoretical frameworks

LEVEL 5

- i. Demonstrates the ability to formulate and synthesize arguments cogently, retrieve and generate information, and select appropriate criteria to evaluate sources, with a detailed understanding of quantitative and/or qualitative methods
- ii. Delivers work with limited supervision to a given length, format, brief and deadline, properly referencing sources and ideas and making use, as appropriate, of a problem-solving approach
- iii. Exercises a degree of independent and informed critical judgement in analysis

LEVEL 6

- i. Demonstrates the ability to gather, organise and deploy complex and abstract ideas and information in order to formulate arguments cogently, and express them effectively in written, oral or other forms
- ii. Demonstrates the ability to organise and manage supervised, self-directed projects, through which a sophisticated understanding of research methods is demonstrated
- iii. Demonstrates the ability to produce detailed analyses of competing perspectives and concepts, to make comparisons and connections and to identify the possibility of new concepts
- iv. Demonstrates the ability to provide critically appraisals of some of the widespread common sense understandings and misunderstandings of the subject area, and the debates and disagreements to which these give rise

3.4. Personal Development ('D')

LEVEL 3

- i. Demonstrates an awareness of views other than their own and adapts behaviour to meet obligations in personal and/or group outcomes and/or outputs

LEVEL 4

- i. Acts with limited autonomy under direction or supervision and engages in evaluation of own work and capabilities and outputs in key areas
- ii. Demonstrates broad skills that are relevant to the workplace, including the ability to work productively in a group or team, and to recognise factors that affect performance, including changing contexts, audiences and degrees of complexity
- iii. Demonstrates the ability to use a range of information communication technology (ICT) skills to perform tasks

LEVEL 5

- i. Demonstrates well-developed skills that will translate into the workplace, including the ability to work effectively within a group or team, to engage in self-reflection, and to adapt own actions and interpersonal communication skills to changing contexts, audiences and degrees of complexity
- ii. Delivers work with limited direction or supervision, demonstrating the capacity to consider and evaluate their own work using justifiable criteria
- iii. Demonstrates the ability to adapt to complex and non-routine performance tasks using information communication technology (ICT)

LEVEL 6

- i. Demonstrates the ability to act with minimal direction or supervision, to engage in self-reflection, use feedback to analyse own capabilities, appraise alternatives, and plan and implement actions
- ii. Demonstrates personal responsibility and professional codes of conduct, while taking responsibility for their own work, learning and development, and effectiveness in professional and interpersonal communication
- iii. Demonstrates flexible skills that translate directly into the workplace, including the ability to plan and manage for changing contexts, audiences and levels of complexity, and advanced group or team work capacities, for example listening, contributing, leading, negotiating and proactively managing conflict as is appropriate
- iv. Demonstrates the ability to flexibly locate their own normative views and cultural commitments within the practice of research, with a level of autonomy

4. Teaching, learning and assessment strategies

4.1. Teaching and learning strategy

The teaching and learning strategy adopted within **BA (Hons) Social Sciences: Political Science with Combined Studies** is as follows:

- Teaching is through lectures, seminars, tutorials, and workshops
- Regular use of individual and /or team based projects
- Use of audio-visual aids and a variety of multi-media sources
- Regular use of individual and/or group presentations
- Regular use of self-directed and directed reading in all courses
- Use of Library resources, historical archives, digital resources and online catalogues
- Use of occasional guest lecturers from specialist areas
- Frequent feedback on coursework and through one to one meetings with faculty and small group discussions
- Regular use of tutor and student led discussions groups via e-learning platforms such as PowerCAMPUS in many courses
- Using London as a resource

The combination of teaching and learning approaches mentioned above develops our students' knowledge, thinking skills and practical skills.

Their knowledge is acquired through

- Structured lectures and supporting materials
- Directed reading and use of internet materials
- Independent research

Their thinking skills are developed through

- Conducting research
- Making presentations and preparing other assessments
- Helping others to learn
- Project work employing a problem solving methodology

Their practical skills are gained through

- Application of theory to practice, especially during internships
- Using information technology to retrieve and manipulate data
- Negotiating with others in group projects

4.2. Assessment strategy

Courses in the **BA (Hons) Social Sciences: Political Science with Combined Studies** usually meet the Standard University Assessment Norms or the Writing Intensive Assessment Norms.

Standard Assessment Norms			
FHEQ level	Richmond/UK Level	Normal number of items (including final exam)*	Total assessment
Level 3	R3000/UK A-Level	3-4	1 two-hour final exam plus 2000-2500 words
Level 4	R4000/UK Year 1	3-4	1 two-hour final exam plus 2000-3000 words
Level 5	R5000/UK Year 2	2-3	1 two-hour final exam plus 3000-4000 words
Level 6	R6000/UK Year 3	2-3	1 two-hour final exam plus 3000-4000 words
Level 7	R7000/UK MA	2-3	5000-7000 words

*** Reasonable adjustments should be made for assessment activities such as midterm tests, in-class presentations, group assignments, etc. Any summative assessment activities must be reflected in the final overall assessment count.**

Excluding all atypical courses, the following should apply to all courses:

- All undergraduate courses should include one 2-hour final exam, with exceptions approved by the department.
- Final exams should normally be no less than 25% and no more than 50% of the overall final grade.
- Instructors may not fail a student solely for failing the final exam if all graded activities result in a passing grade for the course.
- Midterm tests are optional
- At Level 3, the normal length per item should be between 500-1000 words, or equivalent (not including finals).
- At Level 4, the normal length per item should be between 1000-1500 words, or equivalent (not including finals).
- At Level 7, word count will need to take into account the inclusion of a final exam.
- Attendance and participation cannot be assessment activities.
- Formative assessments are at the discretion of the instructor and do not count toward the number of items or toward the total word count.

Writing Intensive Assessment Norms			
FHEQ level	Richmond/UK Level	Normal number of items	Total assessment
Level 3	R3000/UK A-Level	3-4	3000-3250 words
Level 4	R4000/UK Year 1	3-4	3000-4500 words
Level 5	R5000/UK Year 2	2-3	4500-6000 words
Level 6	R6000/UK Year 3	2-3	4500-6000 words

Courses designated as Writing Intensive differ from the Standard Assessment Norms by:

- No final exam
- The total amount of written words will normally increase by 50%

There are some other exceptions and those courses will follow a Special Programmes (eg. ADM, ARW) or Dissertation table approved on 28 June 2012 by Academic Council. Details of these can be found at: <http://www.richmond.ac.uk/admitted-students/>

For courses that have atypical assessment norms and do not follow one of the approved tables, assessment will first be approved by Learning and Teaching Policy Committee.

Grade Assessment Criteria/Marking Scheme

Assessment in the **BA (Hons) Social Sciences: Political Science with Combined Studies** is by examination; book reviews, essays, dissertations, and other forms of written work; oral presentations and participation in group and sub-group work; and individual and group projects.

In order to ‘pass’ a **BA (Hons) Social Sciences: Political Science with Combined Studies** students require (amongst other requirements) a cumulative GPA across the entire degree of 2.0. This is a ‘C’ average. A minimum GPA of 2.0 must also be achieved in all courses taken to fulfil major requirements. For information on the calculation of the UK GPA as a basis for final degree classifications, see the myacademics page of the university portal at: <https://my.richmond.ac.uk/myacademics/default.aspx>

Course syllabi documents clarify, for each learning outcome, how that particular learning outcome is assessed, and what the threshold criteria for that particular learning outcome is, specified at the ‘C’ (GPA 2.0) level (i.e. a passing grade)

There are three ‘pass’ grades (and 7 sub-categories of ‘pass’ grade) in the **BA (Hons) Social Sciences: Political Science with Combined Studies**.

There will be variations within the grade band that will be recorded using +/- qualifiers.

Descriptor	Grade	GPA	Detailed Descriptor
Excellent	A	4.0	Grade A applies only to work which: <ul style="list-style-type: none"> • is of excellent to exceptional standard • demonstrates in-depth knowledge and understanding • demonstrates substantial work and original thought has been involved • makes use of very high quality analysis, synthesis, evaluation and critical appraisal • is organised and structured to a high standard
	A-	3.7	
Good	B+	3.3	Grade B applies to work which: <ul style="list-style-type: none"> • is of good to very good standard • demonstrates sound and good quality of knowledge and understanding • demonstrates good quality analysis, synthesis, evaluation and critical appraisal • indicates an increasing ability to incorporate meaning into the work and understand key theories, debates and criticisms • is well organised and structured
	B	3.0	
	B-	2.7	
Satisfactory	C+	2.3	Grade C applies to work which: <ul style="list-style-type: none"> • is adequate although undeveloped • fulfils the requirements of the project at a foundation level in terms of its quality, analysis and expression • limited level of research and understanding of key theories and debates • is organised and presented in a satisfactory form
	C	2.0	
Below Average	C-	1.7	<ul style="list-style-type: none"> • falls below the threshold criteria • demonstrates limited knowledge and understanding • demonstrates minimal attention to quality, range, and appropriateness of research • normally passing grade at course level

Minimal Achievement	D+	1.3	Grade D applies to work which: <ul style="list-style-type: none"> • is of a poor standard • has been produced without a proper understanding of the brief demonstrating confusion • is weak in content and shows little evidence of thought or application • relies on weak or superficial technique • incorporates insufficient research and/or inappropriate sources • is organised and presented poorly • normally passing grade at course level
	D	1.0	
	D-	0.7	
Fail	F	0	Grade F applies to work which: <ul style="list-style-type: none"> • is of very poor standard • has not been submitted or has been submitted beyond the project deadline • shows a complete lack of content, thought or application • makes no or insufficient use of analysis and relevant skills • is the product of academic misconduct • does not fulfil the brief • failing grade at all levels

5. Programme structure

5.1. BA (Hons) Social Sciences: Political Science with Combined Studies

A normal courseload per academic year is 30 US credits, equivalent to 120 UK credits. Students complete 120 UK credits at Level 6 in the major.

Please see degree chart below and refer to Appendix 2: Programme Structure Flowchart.

Please note that students must complete all General Education requirements AND a minimum of 120 credits at each FHEQ level. The Gen Ed programme commencing Fall 2015 offers more choice amongst levels, so students and advisors must ensure that both Gen Ed requirements and overall level requirements are satisfied. As long as a minimum 120 credits per level is achieved, Gen Ed Options I and II will be automatically fulfilled.

Table 1: Lower-Division / Levels 3 and 4 Degree Requirements

LOWER-DIVISION REQUIREMENTS			
QCF Level 3		US CREDITS	UK CREDITS
HST 3205	The Global Cold War	3	12
PLT 3100	Foundations of Politics	3	12
PLT 3105	Comparative Political Systems	3	12
GEP 3100	Transitions I	3	12
GEP 3101	Transitions II	3	12
GEP 3140	Scientific Reasoning	3	12
GEP 3160	Creative Expression	3	12
GEP 3180	Research and Writing I	3	12
XXX 3xxx OR MTH 3000	QCF Level 3 Elective OR MTH 3000 (if student tests into this)	3	12

XXX 3xxx	QCF Level 3 Elective (can be Gen Ed Hum SS requirement)	3	12
QCF Level 3 CREDIT TOTALS		30	120

FHEQ Level 4		US CREDITS	UK CREDITS
DEV 4100	Rich World/Poor World	3	12
ECN 4110	Introduction to Macroeconomics	3	12
INR 4100	Introduction to International Relations	3	12
INR 4105	Evolution of International Systems	3	12
MTH 4120	Probability and Statistics I	3	12
PLT 4100	Major Political Thinkers	3	12
And all of the following			
XXX 4xxx	FHEQ Level 4 Elective (can be Gen Ed Hum SS requirement)	3	12
XXX 4xxx	FHEQ Level 4 Elective	3	12
XXX 4xxx	FHEQ Level 4 Elective	3	12
XXX 4xxx	FHEQ Level 4 Elective	3	12
FHEQ Level 4 CREDIT TOTALS		30	120

Table 2: Upper-Division / Levels 5 and 6 Requirements

UPPER-DIVISION REQUIREMENTS			
FHEQ Level 5		US CREDITS	UK CREDITS
DEV 5100	Global Development Politics	3	12
PLT 5200	Political Economy: Capitalism and its Critics	3	12
PLT 5205	British Politics	3	12
DEV 5200	Research Methods and Practices: Social Sciences	3	12
plus 2 of the following:		6	24
AMS 5200	Power in the Americas		
COM 5215	Political Communications		
HST 5105	Rise Of The Right: History of Fascisms		
HST 5110	Nationalism And Conflict		
INR 5100	Critical Globalization Studies		
INR 5200	Global Governance		
INR 5205	Security Studies		
INR 5400	US Grand Strategy		
INR 5405	Miracle To Meltdown: East & Southeast Asia		
MTH 5130	Game Theory and Decision Methods		
PLT 5100	Politics Of The Middle East		
PLT 5400	Politics in the USA		

PLT 5401	Politics goes to Hollywood		
PLT 5405	The European Union in New International System		
PLT 5410	Islam and The West		
PLT 5415	Politics Of Sub-Saharan Africa		
PLT 5420	Russian Politics and History		
PLT 5425	Modern China		
And all of the following			
XXX 5xxx	FHEQ Level 5 Elective	3	12
XXX 5xxx	FHEQ Level 5 Elective	3	12
XXX 5xxx	FHEQ Level 5 Elective	3	12
XXX 5xxx	FHEQ Level 5 Elective	3	12
FHEQ Level 5 Credit Totals		30	120

FHEQ Level 6		US CREDITS	UK CREDITS
PLT 6200	Liberty, Justice, Equality: Contemporary Political Theory	3	12
PLT 6205	Policy-Making in a Globalized World	3	12
PLT 6296	Senior Seminar in Political Science 1	3	12
PLT 6297	Senior Seminar in Political Science 2	3	12
plus 6 of the following OR Internship and 4 of the following:		18	72
AMS 6205	The American Presidency		
DEV 6200	Sustainable Development		
DEV 6205	Postcolonial Theory and Development		
HST 6225	Culture, Power and Empire		
HST 6410	Migration and Diasporas		
INB 6200	Country Risk Analysis		
INR 6200	International Relations Theory		
INR 6205	International Political Economy		
INR 6400	Conflict And Peace Studies		
INR 6405	International Human Rights		
INR 6410	Diplomatic Studies		
INR 6415	Foreign Policy Analysis		
INR 6420	Global Energy Politics		
JRN 6210	Global News Analysis		
PLT 6400	Political Sociology: Power, State and Society		
PLT 6405	Citizenship: National and Global		
PLT 6410	Politics Of Environmentalism		
PLT 6415	Ethnicity and Identity		
PLT 6420	Gender, Politics and International Relations		
PLT 6425	Religion, Identity And Power		
PLT 6430	Democracy and Democratization		

PLT 6962	World Internship Political Science (6 CREDITS)		
PLT 6972	Internship In Political Science (6 CREDITS)		
FHEQ Level 6 Credit Totals		30	120

Courses in Italy

Table 3: Courses in Italy

The following courses in Italy may be used to fulfil your degree requirements subject to advisor approval. You must also inform Registry Services of your intentions so that these courses may be added into your customised Academic Plan and properly counted against degree requirements. If you are planning on taking courses at one of the Richmond Italian sites, please see your advisor.

		US CREDITS	UK CREDITS
Any Level 3 course in Italy as a QCF Level 3 Elective			
Level 4 course in Italy as FHEQ Level 4 elective from approved list			
Level 5 plus 2 of the following options (direct equivalency)			
INR 5100/ 5800	Globalization: a European Perspective	3	12
PLT 5405/ 5810	The European Union in the New International System	3	12
Level 5 options			
PLT 5805	Italian Society from Fascism to the Present	3	12
Level 5 course in Italy as FHEQ Level 5 elective from approved list			
PLT 6962	Internship	6	24

Black = Major requirements

Blue = General Education Liberal Arts Core requirements

Green = Electives/Gen Ed Electives, one of these electives (at QCF L3 or FHEQ L4) must fulfil the Humanities/Social Sciences Gen Ed Elective requirement

Red = Courses taught in Italy

5.2. Exit Award Requirements

An exit award is defined as a lower award than one for which the student is registered. Such an award may be conferred if a student completes part, but not all, of the requirements of the programme for which he or she is registered. Students may not enter the university registered for an exit award.

5.2.1. Associate of Arts Degree in General Studies (US)

The US Associate of Arts (AA) degree can be awarded as an exit degree for those students completing the following minimum requirements.

30 US / 120 UK credits at QCF Level 3
30 US / 120 UK credits at FHEQ Level 4

Of the total number of credits required for the AA degree, 30 US/120 UK credits must be completed at Richmond. Students must obtain a minimum cumulative GPA of 2.0 and a major of 2.0 in order to qualify for this degree. Latin Honours are not applied to the AA Degree.

The requirements for the AA degree are outlined in Table 1 above.

5.2.2. Certificate of Higher Education (UK)

The UK Certificate of Higher Education (CertHE) can be broadly aligned with the US Associate of Arts Degree, but the CertHE does not require the completion of 30 US/120 credits at QCF Level 3. Students who qualify for the AA degree will automatically qualify for the CertHE. But students may qualify for a CertHE without fulfilling the requirements for a US AA degree if they have not completed all of the QCF Level 3 requirements necessary to obtain the AA.

Students may not be awarded more than one exit award (notwithstanding dual accreditation of the AA/CertHE) and Boards will recommend the most relevant one for the individual student circumstance for any student meeting the criteria for an award to be made.

The UK CertHE can be awarded as an exit award for those students completing the following minimum requirements.

120 credits at FHEQ Level 4

- Pass (normally a GPA of between 1.85 and 2.99 for all Level 4 courses, corresponding with a UK average of between 40% and 59%)*
- Merit (normally a GPA of 3.0 to 3.54, corresponding with a UK average of between 60% and 69%)*
- Distinction (normally a GPA of 3.55 and above for all level 4 courses, corresponding with a UK average of 70% and over)*

*See Richmond OU/US Grading Translation Scale in *2015-2016 Catalogue*. Note that the Grading Translation will be phased in over several years starting with Level 3 courses in 2015-2016.

Of the total number of credits required for the UK CertHE, 15 US/60 UK credits must be completed at Richmond.

The requirements for the UK CertHE are outlined in the section of Table 1 pertaining to FHEQ Level 4 requirements.

5.2.3. Diploma of Higher Education (UK)

The UK Diploma of Higher Education (DipHE) has no US equivalent. The UK DipHE can be awarded as an exit award for those students completing the following minimum requirements.

120 credits at FHEQ Level 4

120 credits at FHEQ Level 5

- Pass (normally a GPA of between 1.85 and 2.99 for all Level 4 courses, corresponding with a UK average of between 40% and 59%)*
- Merit (normally a GPA of 3.0 to 3.54, corresponding with a UK average of between 60% and 69%)*
- Distinction (normally a GPA of 3.55 and above for all level 4 courses, corresponding with a UK average of 70% and over)*

*See Richmond OU/US Grading Translation Scale in 2015-2016 Catalogue. Note that the Grading Translation will be phased in over several years starting with Level 3 courses in 2015-2016.

Of the total number of credits required for the UK DipHE, 15 US/60 UK Level 4 credits and 15 US/60 UK Level 5 credits must be completed at Richmond.

The requirements for the UK DipHE are outlined in the sections of Table 1 and Table 2 above pertaining to FHEQ Level 4 and FHEQ Level 5 requirements.

5.3. Minor requirements

Students may select Political Science as an optional minor to complement their major field. Both the major and minor will be recorded on the student's transcript at graduation. At

least three of the upper division courses required for a minor must be taken at Richmond. A maximum of three courses only may overlap between a student's major and any minor.

		US Credits	UK Credits
Minor Requirements		18	72
One of the following:		3	12
PLT 3100	Foundations of Politics and Government		
PLT 3105	Comparative Political Systems		
Plus both;			
PLT 4100	Major Political Thinkers	3	12
PLT 5205	British Politics: Inside Parliament	3	12
Plus three PLT courses at 5000-level or higher		6	24

6. Distinctive Features and Regulatory Framework

BA (Hons) Social Sciences: Political Science with Combined Studies is distinctive in that it broadens the academic experience of the students as a consequence of Richmond's US Liberal Arts framework and General Education requirements, and deepens it through the sequence of course requirements within the programme. This balance between a core of requirements and a range of choices is a key characteristic of the US system of Liberal Arts undergraduate education. While mapping of the US system onto UK regulatory frameworks has presented another opportunity for quality enhancement, accommodation of the special nature of the US liberal arts degree is achieved in the additional "Combined Studies" designation for each major. Developing this distinctive approach, the Richmond programme aspires to the best theory and practice from both sides of the Atlantic.

The **BA (Hons) Social Sciences: Political Science with Combined Studies** is operated under the policy and regulatory frameworks of Richmond the American International University in London, the Middle States Commission on Higher Education, the *Framework of Higher Education Qualifications*, *UK Quality Code for Higher Education*, and The Open University policies and procedures for validated institutions..

The following sub-sections include the relevant University or institutional policy documents, where applicable.

6.1. Admissions

Criteria for Admission

To be considered for admission, prospective students should:

- normally be at least 17 years old, have completed a minimum of 12 years of schooling, and hold the required grade(s) in a complete US high School Diploma, UK GCE A levels, or other UK or international qualifications deemed equivalent by the University, by the start of the programme;
- have completed an application via UCAS, the Common Application or direct to the University, including a personal statement and academic reference and supplying verification of existing academic and English language attainments as required by the University.

Further details of qualifications accepted and grades required may be found on the University website, noting that these are common to all BA programmes at the University and there is no requirement as to the subject of entry qualifications. Prospective students from the United States should note that SATs are optional but not required. Whilst not routinely required, prospective students may be invited to interview where this is considered necessary in order to fully consider their application.

Prospective students with specific levels of subject achievement in Advanced Placement Tests, GCE A Levels and some other UK and international qualifications may enter with Advanced Credit and be given exemption from certain courses of the programme. Normally, Advanced Credit may be given for a maximum of 30 out of the total 120 (US) credits necessary to complete the programme. The University welcomes also applications from prospective students with previous Higher Education study who, depending on subjects taken and grades achieved, may be given up to 75 Transfer Credits against the total 120 (US) credits necessary to complete the programme.

Students who are not nationals of a majority English-speaking country should normally have achieved CEFR level B2 in a secure English Language test acceptable to the University prior to entry to the programme. At the University's discretion, students in this category who are EEA nationals may be excused this requirement where they have recently undertaken a full time programme of study of at least 2 years duration with English as the medium of instruction.

Prospective students who do not meet the above academic and/or English language requirements may be permitted to enter this programme at the appropriate point after having first satisfactorily completed a Foundation Year and /or Academic English language programme at the University.

Further details of all of the above may be found at the appropriate page of the University website, where a comprehensive Admissions Policy and Summary of Practice document is also published: <http://www.richmond.ac.uk/content/admissions.aspx>

6.2. Assessment

A proper assessment of student learning and progression of skills gained is fundamental to the work of the University. Much of what shapes the University's perspective on this has already been mentioned within section 4.2, above, under Assessment Strategy, which has been shaped in accordance with the expectations outlined in Section B6 of the *UK Quality Code for Higher Education*.

The University is also in compliance with Standard 14 on 'Assessment of Student Learning', as laid out by the Middle States Commission on Higher Education. Standard 14 includes the following passages:

"The systematic assessment of student learning is essential to monitoring quality and providing the information that leads to improvement. Implemented effectively, the assessment of student learning will involve the shared commitments of students, administrators and academic professionals... Assessment is not an event but a process and should be an integral part of the life of the institution."

(<http://www.msche.org/publications.asp>).

6.3. Progression

Progression is built into the Programme Outcomes (Section 3 above), as they are derived from the *SEEC* categories associated with specific levels of the *FHEQ*. Learning outcomes in each individual course are therefore level-specific, ensuring an appropriate structure of progression through the degree, with students at graduation meeting the requirements of the QAA subject benchmarks.

6.4. Placement

The Internship Office the University offers a formal mechanism through which students may receive work-placement opportunities. These placements are supervised, career-related work experiences combined with reflective, academic study that help students apply theoretical knowledge in the workplace. Participation in the internship programme is optional, but students who choose to take up a placement receive academic credit for their placement and associated academic work. For full details of the internship programme, please see: <http://www.richmond.ac.uk/content/academic-programs/internships.aspx>

Expectations with regard to careers education, information, advice and guidance (as outlined in Section B4 of *The UK Quality Code for Higher Education*) are handled by the university's Student Affairs department. This department conducts a variety of career services for students, ranging from resource provision to a CV service, and in particular through the LEAD (Leadership, Education and Development) seminar series. For full details of career services offered to students at Richmond, please see: <http://www.richmond.ac.uk/content/student-affairs/career-services.aspx>.

In addition to these services, the alumni office offers networking opportunities where students may contact alumni working in a variety of fields. The alumni office also offers these services via social media such as LinkedIn and Facebook. Please see: <http://www.richmond.ac.uk/content/alumni.aspx>

6.5. Study abroad

Richmond classes benefit every semester through the arrival of study abroad students from colleges and universities within the United States. These students, who mostly enrol in classes at levels 5 and 6, very often bring with them a distinct set of values and approaches to learning that can be both enriching and challenging. Richmond faculty have the breadth of experience necessary with which to capitalise on the positive aspects of this class room dynamic. Please note that Study Abroad students register for classes *after* Richmond degree-course students have completed their registration process.

Richmond students have the option to take a leave of absence and travel away from the university as a 'study abroad'. In practice, however, very few students take this option up. It is more common for Richmond students to take a limited number of classes at other accredited colleges and universities during the summer, and then transfer these back to Richmond for inclusion toward their graduation requirements. All courses taken elsewhere must be pre-approved by the Office of Academic Affairs. All such courses are rigorously scrutinized, and only credit from appropriately accredited programmes, earned with a grade of C or above, are accepted for transfer. There are strict requirements regarding the number of courses and at what level may be taken outside of Richmond. Please see under "Graduation Requirements" at:

<http://www.richmond.ac.uk/content/academic-affairs/graduation/graduation-requirements.aspx>

6.6. Student support and guidance

All students have an allocated full-time faculty member who acts as their academic adviser. Academic Advisers have on-going responsibility for students' academic progress, meeting with each advisee at least once per semester. Advisers assist students with course selection and registration, enabling smooth progression through the degree. They also advise on postgraduate and career opportunities, and also provide pastoral support in many cases.

Students admitted from Fall 2013 onwards have an on-line "Academic Plan" made available to them, which acts as an interactive degree planner, outlining degree requirements, and recording their completion – this enables students to track their progress towards their degree.

A range of Maths, English, Technology and Writing workshops have been established to support students with particular needs in these areas. Librarians are on hand to assist with library use, which includes instruction in web-based resources.

In accordance with the 2010 *Equality Act*, and with Chapter B4 of the *Quality Code*, Richmond endeavours to make all practical and reasonable adjustments to ensure students are able to fully participate in the University community. Students who declare a physical disability or a special educational need are accommodated to ensure the quality of their educational experience meets their individual requirements – the university disability officer works with individual students to determine accommodations, and works with colleagues in the Academic Registry and the Schools to see that their needs are addressed. SEN students, for

instance, receive extra time in examinations, and have the option of writing exams on university-provided computers, and/or of taking exams in a separate room. Please see:

<http://www.richmond.ac.uk/content/student-affairs/students-with-disabilities.aspx>

The University operates a well-staffed Student Affairs department headed by the Vice-President for Students that provides services intended to support and encourage student welfare, safety and development. This department oversees medical registration of students and provides counseling services. It also organizes a range of extracurricular activities and travel designed to further enhance students' educational experiences. The university [Student Charter](#) outlines responsibilities and expectations of both the students and the university, and the [Conduct Code](#) addresses expectations as to social conduct. Non-academic appeals and complaints and disciplinary incidents are overseen by the Student Affairs Department.

In its 2013 [IRENI review](#), Richmond was commended for "The care and attention paid to academic and pastoral support for international students throughout their association with the University".

Appendix I – Curriculum map

Green Cells are core course from within the Political Science Programme

Pink Cells are core courses from other Programmes. Their learning outcomes are derived from their relevant programme specifications. They have been fitted as well as possible into the Political Science Curriculum Map

Yellow Cells are optional courses from within the Political Science Programme

LEVEL 3	PLT 3100 Foundations of Politics	PLT 3105 Comparative Political Sys.		HST 3205 Global Cold War
3A(i)	X			X
3B(i)		X		X
3C(i)	X	X		X
3D(i)	X	X		X

LEVEL 4	INR 4100 Intro IR	INR 4105 Evolution Int'l Systems	PLT 4100 Major Pol Thinkers		DEV 4100 Rich World/ Poor World	ECN 4110 Intro to Macro	MTH 4120 Prob & Stats I
4A(i)					X		
4A(ii)			X				
4A(iii)	X	X					
4B(i)	X	X					
4B(ii)					X		
4B(iii)	X						
4C(i)	X	X	X		X		
4C(ii)						X	X
4C(iii)	X	X	X		X		
4D(i)	X	X	X		X		
4D(ii)					X		
4D(iii)	X	X	X		X		X

LEVEL 5	PLT 5200 Political Economy	PLT 5205 British Politics		DEV5200 Research Methods	DEV 5100 Global Dev Politics		PLT 5100 Politics Middle East	PLT 5400 Politics in the USA	PLT 5401 Politics Goes to Hollywood	PLT 5405 European Union	PLT 5410 Islam and the West	PLT 5415 Politics of Sub-Saharan Africa	PLT 5420 Russian Politics & History	PLT 5425 Modern China
5A(i)	X								X					
5A(ii)					X		X		X			X	X	X
5A(iii)	X			X	X					X	X			
5B(i)		X					X	X	X	X	X	X	X	X
5B(ii)		X		X	X		X	X	X	X	X	X	X	X
5B(iii)	X			X	X		X	X	X	X	X	X		X
5C(i)	X	X		X	X		X	X	X	X	X	X	X	X
5C(ii)	X	X		X	X		X	X	X	X	X	X	X	X
5C(iii)	X	X		X	X		X	X	X	X	X	X	X	X
5D(i)				X	X			X				X		
5D(ii)	X	X		X			X	X	X	X	X		X	X
5D(iii)				X	X			X				X		

LEVEL 6	PLT 6200 Liberty, Justice Equality	PLT 6205 Policy-Making in Globalized World	PLT 6296 Senior Seminar I	PLT 6297 Senior Seminar II		PLT 6430 Democracy and Democratization	PLT 6400 Political Sociology	PLT 6405 Citizenship: National & Global	PLT 6410 Politics of Environ	PLT 6415 Ethnicity and Identity	PLT 6420 Gender, Politics and IR	PLT 6425 Religion, Identity & Power
6A(i)	X					X	X		X		X	
6A(ii)	X						X		X	X		X
6A(iii)		X										
6A(iv)			X	X		X	X	X				
6B(i)		X							X			
6B(ii)		X				X		X	X	X	X	
6B(iii)			X	X								
6B(iv)	X		X	X		X	X	X	X	X	X	X
6C(i)	X	X	X	X		X	X	X	X	X	X	X
6C(ii)			X	X								
6C(iii)	X	X	X	X		X	X	X	X	X	X	X
6C(iv)	X	X	X	X		X	X	X	X	X	X	X
6A(i)			X	X								
6B(ii)	X	X	X	X		X	X	X	X	X	X	X
6C(iii)		X		X					X			
6D(iv)	X	X	X	X		X	X	X	X	X	X	X

For the following courses see relevant programme specifications: INR5100, INR5200, INR5205, INR5400, INR5405, INR 6200, INR 6205, INR 6400, INR 6405, INR 6410, INR 6415, INR 6420, MTH 5130, COM 5215, HST5100, HST5105, HST5110, INB6200, DEV6200, DEV6205,

Appendix II – Programme Structure

Typical Degree Schema: BA (Hons) Social Sciences: Political Science with Combined Studies. (Note: Based on a Freshman entering Richmond with no Transfer Credit)

YEAR ONE:

<u>Fall</u>	<u>Freshman</u>
1.	PLT 3100 Foundations of Politics
2.	HST 3205 The Global Cold War
3.	GEP 3180 Research and Writing I
4.	GEP 3100 Transitions I
5.	MTH 3000 or Option: GEP (if done at level 3) or elective/minor

<u>Spring</u>	<u>Freshman</u>
1.	PLT 3105 Comparative Political Systems
2.	GEP 3101 Transitions II
3.	GEP 3140 Scientific Reasoning
4.	GEP 3160 Creative Expression
5.	MTH 3000 or Option: GEP (if done at level 3) or elective/minor
<i>MIN 30 US/120 UK CREDITS AT LEVEL 3 REQUIRED</i>	

YEAR TWO:

<u>Fall</u>	<u>Sophomore</u>
1.	INR 4100 Introduction to IR
2.	PLT 4100 Major Political Thinkers
3.	ECN 4110 Intro to Macroeconomics
4.	GEP 4180 Research and Writing II
5.	Option: GEP (if done at Level 4) or elective/minor

<u>Spring</u>	<u>Sophomore</u>
1.	INR 4105 Evolution of International Systems
2.	DEV 4100 Rich World Poor World
3.	MTH 4120 Probability and Stats I
4.	Option: GEP (if done at Level 4) or elective/minor
5.	Option: GEP or GEP Humanities Social Sciences (if done at Level 4) or elective/minor
<i>MIN 30 US/120 UK CREDITS AT LEVEL 4 REQUIRED</i>	

YEAR THREE:

<u>Fall</u>	<u>Junior</u>
1.	DEV 5200 Research Methods and Practices
2.	PLT 5205 British Politics
3.	Major option from Level 5 list
4.	Option: GEP (if done at Level 5) or elective/minor
5.	Option: GEP (if done at Level 5) or elective/minor

<u>Spring</u>	<u>Junior</u>
1.	PLT 5200 Political Economy
2.	DEV 5100 Global Development Politics
3.	Major option from Level 5 list
4.	Option: GEP (if done at Level 5) or elective/minor
5.	Option: GEP (if done at Level 5) or elective/minor
<i>MIN 30 US/120 UK CREDITS AT LEVEL 5 REQUIRED</i>	

YEAR FOUR:

<u>Fall</u>	<u>Senior</u>
1.	PLT 6296 Senior Seminar I
2.	PLT 6200 Liberty, Justice, Equality
3.	PLT 6205 Policy Making in a Globalized World
4.	Major option from Level 6 list
5.	Major option from Level 6 list

<u>Spring</u>	<u>Senior</u>
1.	PLT 6297 Senior Seminar II
2.	Major option from Level 6 list
3.	Major option from Level 6 list
4.	Major option from Level 6 list
5.	Major option from Level 6 list
<i>MIN 30 US/120 UK CREDITS AT LEVEL 6 REQUIRED</i>	